

**NOTICE**

SU/Exam.-134/24-25

1<sup>st</sup> March 2025**Registration of 8<sup>th</sup> Sem. B.Tech. (Reg. & Back) Repeat Mid-Term Examination 2024-25.**

The Repeat Mid-Term examination for 8<sup>th</sup> semester B.Tech. (Reg. & Back) will be conducted as per the schedule which will be notified in due course.

Students who have remained absent in the regular Mid-Term examination under genuine reason in one or more subjects, must apply for permission to appear the Repeat Mid-Term examination from **Dt: 03.03.2025 to Dt: 08.03.2025**. The application form is uploaded in the DMS. The registration fees for the said examination is Rs.250/- per subject.

The filled-in application form (along with supported documents) after approval of Dean (Instruction) needs to be submitted in the examination section on or before **08.03.2025 (5:00 PM)** to complete the registration process.

Students will not be allowed to appear in the examination without registration.

**Controller of Examinations**

CC to: Notice board, Accounts Section.

**APPLICATION FOR PERMISSION TO APPEAR  
REPEAT MID-TERM EXAMINATION**

 Name of Student \_\_\_\_\_ SIC No: 

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Registration No: \_\_\_\_\_ Semester \_\_\_\_\_ Branch \_\_\_\_\_ Section \_\_\_\_\_ Group \_\_\_\_\_

**Subject(s) in which Regular Mid-Term Examination was missed:**

Subject Code	Subject Name	Date/Time of Missed Mid-Term	Attendance %	Reason of Absence

**List of Supporting Documents Attached:** *(In case of photocopies, originals must be produced to FA for verification)*

- |          |          |
|----------|----------|
| 1. _____ | 2. _____ |
| 3. _____ | 4. _____ |

I do hereby declare that the above mentioned details are correct and true to the best of my knowledge and belief. I also certify that the documents I have attached with this application are authentic and I can produce the originals whenever required. I undertake that if any document is found to be false or forged, I may not be permitted to appear for the Repeat Mid-Term Examination.

 Date: \_\_\_\_\_ \_\_\_\_\_  
*Full Signature of the Student*

**[FOR OFFICE USE ONLY]**

**Recommendation by Faculty Advisor:**
*(Reason for missing the Regular Mid-Term Examination and Current Attendance % must be verified before recommending)*

 \_\_\_\_\_  
 \_\_\_\_\_  
\_\_\_\_\_  
*Signature of Faculty Advisor*

<b>Recommendation by HOD</b>    <p align="center"><b>Signature of HOD</b></p>	<b>Accounts Clearance</b>    <p align="center"><b>Accounts Section</b></p>
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**Approval of Dean (Instruction):**

Subjects Allowed \_\_\_\_\_ Subjects NOT Allowed \_\_\_\_\_

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*Signature of Dean (Academics)*